

FRAUD PREVENTION CHECKLIST

Below are a few **questions to ask yourself** when you are contacted for **personal information**.

If **ANY** of the following apply, **DO NOT provide your information**. Seek further advice from trusted resources.

- Is the call unsolicited? Was it expected or out of the blue?
- Is the matter urgent? Does it require immediate action?
- Are they threatening legal action?
- Are they asking you to confirm personal information such as your name, address, or account details?
- Are they looking for a fast or instant response?
- Are they asking you for money?
- Is the caller avoiding using the actual name of the company or financial institution?
- Are they offering you a prize, free gift, refund or trial?
- Are they claiming to be the police or investigating something?
- Does the email message have an odd email address?
- Is the email formatting strange?
- Are there spelling mistakes in the email?
- Are you being asked to change your password despite not sending a request to do so?